



# American Dance Training Camp

The ULTIMATE Overnight Dance Camp!

[www.AmericanDanceTrainingCamp.com](http://www.AmericanDanceTrainingCamp.com)

Phone/Fax: (866) 383-ADTC Email: [ADTC@ASDance.com](mailto:ADTC@ASDance.com)

## ADTC Staff Application 2010

For consideration, this application MUST be accompanied by a copy of your driver's license, any applicable certifications or degrees, and the two American Dance Training Camp letters of reference (*we strongly recommend that at least one reference be able to attest to your experience working with children*).

**WAIT! Apply Online:** [www.AmericanDanceTrainingCamp.com](http://www.AmericanDanceTrainingCamp.com)

Date of Application: \_\_\_\_\_, 2010

Position Desired (Circle all that apply):

**Year-Round Positions:** Local Dance Director / Affiliate Instructor

**Spring/Summer 2010:** Boot Camp Instructor / Program Director / Instructor-Counselor / Junior Instructor-Counselor  
Lifeguard / Counselor-In-Training / Camp Mom / Health Care Manager

Name: \_\_\_\_\_  
LAST FIRST MI

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Age at Time of Camp: \_\_\_\_\_ 16 years or older \_\_\_\_\_ 18 years or older \_\_\_\_\_ 21 years or older

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Info:

E-mail: \_\_\_\_\_

Home # ( ) \_\_\_\_\_ Cell Phone# ( ) \_\_\_\_\_

Work # ( ) \_\_\_\_\_ Fax # ( ) \_\_\_\_\_

Primary Number where you wish to be contacted: \_\_\_\_\_

# ADTC 2010 CAMP DATES For Girls Ages 8 - 17 (\* indicates ladies' session)

Check ALL location/s & date/s for which you are available below:

## EAST COAST

### ULTIMATE Smoky Mountains WCU Cullowhee, NC

- Session 1: 6/27 – 7/3
- Session 2: 7/4 – 7/10
- Session 3: 7/11 – 7/17
- Session 4: 7/18 – 7/24

### ULTIMATE Green Mountains Stratton Mountain, VT

- Session 1: 6/27 – 7/3
- Session 2: 7/4 – 7/10
- Session 3: 7/11 – 7/17
- Session 4: 7/18 – 7/24
- Session 5: 7/25 – 7/31
- Session 6: 8/1 – 8/7
- \* Dance FIT: 8/1 – 8/7

### INTENSIVE Appalachians Mountain Creek, NJ

- Broadway/Tap: 7/25 – 7/31
- Jazz: 8/1 – 8/7
- Hip Hop: 8/8 – 8/14
- \* Dance FIT: 8/8 – 8/14

## WEST COAST

### ULTIMATE Sierra Mountains Squaw Valley, CA

- Session 1: 7/4 – 7/10
- Session 2: 7/11 – 7/17
- Session 3: 7/18 – 7/24
- Session 4: 7/25 – 7/31
- Session 5: 8/1 – 8/7
- \* Dance FIT: 7/11 – 7/17

### ULTIMATE Cascade Mountains Fort Worden, WA

- Sessions 1: 7/18 – 7/24
- Sessions 2: 7/25 – 7/31
- Sessions 3: 8/1 – 8/7
- \* Dance FIT: 7/18 – 7/24

### INTENSIVE Channel Islands CSUCI Camarillo, CA

- Broadway/Tap: 7/18 – 7/24
- Jazz: 7/25 – 7/31
- Hip Hop: 8/1 – 8/7
- \* Dance FIT: 7/25 – 7/31

## SOUTHWEST

### ULTIMATE Hill Country SU Kerrville, TX

- Session 1: 6/27 – 7/3
- Session 2: 7/4 – 7/10
- Session 3: 7/11 – 7/17

### ULTIMATE Rocky Mountains Copper Mountain, CO

- Sessions 1: 7/4 – 7/10
- Sessions 2: 7/11 – 7/17
- Sessions 3: 7/18 – 7/24
- Sessions 4: 7/25 – 7/31
- \* Dance FIT: 7/4 – 7/10

### All Hired Staff Must Attend the Three-Day Pre-Camp Staff Training

Staff hired to work at ADTC 2010 overnight camps for girls MUST report to camp by 6pm on the Friday before their camp session begins for a mandatory staff training session.

## MIDWEST

### ULTIMATE Central Lakes Beaver Dam, WI

- Session 1: 6/27 – 7/3
- Session 2: 7/4 – 7/10
- Session 3: 7/11 – 7/17

### ULTIMATE Ozarks UCMO Warrensburg, MO

- Sessions 1: 7/18 – 7/24
- Sessions 2: 7/25 – 7/31
- Sessions 3: 8/1 – 8/7

## WORLD DANCE

### Mother-Daughter Peru Sacred Valley Peru

- \* 7/16 – 7/24

### Ladies World Dance Peru Sacred Valley Peru

- \* 7/29 – 8/7

### TEEN World Travel Peru Sacred Valley Peru

- 8/8 – 8/16

## TEEN TRAVEL

Girls Ages 13 – 17

### ULTIMATE East: VT to NC

- Session 1: 6/27 – 7/10
- Session 2: 7/11 – 7/24

### ULTIMATE Midwest: WI to MO

- One Session: 7/11 – 7/24

### ULTIMATE Southwest: TX to CO

- One Session: 6/27 – 7/10

### ULTIMATE West SW: CO to CA

- Session 1: 7/4 – 7/17
- Session 2: 7/18 – 7/31

### ULTIMATE Northwest: CA to WA

- Session 1: 7/18 – 7/31
- Session 2: 7/25 – 8/7

### ULTIMATE Cross Country Camps

- East to West: VT to CO to CA (7/11 – 7/31)
- West to East: CA to CO to VT (7/18 – 8/7)

### INTENSIVE Travel: CA (Channel Islands) to NJ Fly round-trip with ADTC from CA OR NJ!

- Hip Hop: 8/1 – 8/14
- Jazz Dance: 7/25 – 8/7
- Broadway/Tap: 7/18 – 7/31

## BOOT CAMPS

- Morristown, NJ: 4/17 – 4/18

- Los Angeles, CA: 4/24 – 4/25

- Chicago, IL: 5/15 – 5/16

**Are you flexible & willing to be placed wherever we have openings?**

**( ) Yes ( ) No**

Please list your last three employers (including current)

Company	Supervisor	Dates	Position	Phone #	Reason For Leaving

**Health/Safety Certification:** In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification.

- CPR
- first aid
- lifeguard

*\* American Dance Training Camp requires all staff members to be certified in First Aid and CPR. If you are not currently certified, we will pay for you to complete a certification course prior to camp.*

**Driver's License:** Please answer the following questions:

Do you have a valid driver's license? ( ) Yes ( ) No

State: \_\_\_\_\_ #: \_\_\_\_\_ Exp: \_\_\_\_\_

Do you have a commercial driver's license? ( ) Yes ( ) No

**References:** Give names and addresses of three persons (not relatives) having knowledge of your character, experience, work habits, and ability. *(we strongly recommend that at least one reference be able to attest to your experience working with children).*

Name & Relationship	City, State	Phone #

*\*You may choose two of the above three references to fill out your Letters of Recommendation.*

**Camp Experience:**

Dates	Camp & Director	Location	Camper or Staff?

**Education:**

Years	School	Major Subjects	Degree Granted



If you are applying for a dance teaching position (Affiliate Instructor; Boot Camp Instructor; Instructor-Counselor; or Junior Instructor-Counselor), please complete this page. Other applicants may skip this page.

How many years have you been a dance teacher? \_\_\_\_\_

Mark below the areas and levels of your **dance teaching** capabilities:

ADTC instructors must be able to independently lead each dance class: warm-ups, across-the-floor work, combinations, etc., as well as choreograph and teach an *original* 2-3-minute routine to each student group.

	Jazz	Hip-Hop	Ballet	Lyrical	Modern	Musical Theatre	Tap
Beginner							
Intermediate							
Advanced							
Professional							

List the three most recent locations in which you have studied or taught dance (including current):

Studio	Teacher	Dates	Classes taken	Phone #	Reason For Leaving

Please specifically describe your dance performance experience (attach a separate sheet if necessary)

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What assets can you bring to ADTC?

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What are your strongest qualities?

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What are your most-challenging qualities?

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How would you describe yourself to someone who doesn't know you?

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If hired for ADTC, what part of the job do you foresee being the most challenging for you?

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How will you overcome this difficulty?

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What would be the most important thing you would want campers / students to learn from you?

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What experience do you have working with children (describe duties, responsibilities and ages of children)?

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**Voluntary Disclosure Statement**

*All Camp Staff*

1. Previous residence(s) for last 5 years (include college and home residences):

City \_\_\_\_\_ State \_\_\_\_\_ Years \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Years \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Years \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Years \_\_\_\_\_

*(Continue on separate sheet if necessary.)*

2. Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them? If yes, please explain: (Use a separate sheet if necessary.) ( ) Yes ( ) No

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3. Have you ever been convicted of any crime including, but not limited to, those listed below and/or any crime similar in any manner to those listed below? ( ) Yes ( ) No

- Indecent assault and battery on a child under fourteen
- Indecent assault and battery on a mentally retarded person
- Indecent assault and battery on a person who has obtained the age of fourteen\
- Rape
- Rape of a child under sixteen with force
- Assault with intent to commit rape
- Kidnapping of a child under sixteen with intent to commit rape
- Distribution and trafficking of narcotics or other controlled substances
- Intent to commit any of the above crimes

If yes, please explain: (Use a separate sheet if necessary.)

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4. Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of Children? ( ) Yes ( ) No

If yes, please explain: (Use a separate sheet if necessary.)

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5. Are you now or have you ever been subject to any court order involving sexual or physical abuse of a minor, including, but not limited to a domestic order or protection? ( ) Yes ( ) No

If yes, please explain: (Use a separate sheet if necessary.)

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6. Have your parental rights ever been terminated for reasons involving sexual or physical abuse of children?

( ) Yes ( ) No

If yes, please explain:

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I understand that:

- a. The camp may deny employment to any person who answers "yes" to any one of questions 2-6. If hired and the employer later discovers circumstances that would indicate a "yes" answer to any of the above questions, employment may be terminated immediately.
- b. The information provided on this form is subject to verification, which may include a criminal history check and request from any Central Registry of child abusers.
- c. The camp may terminate employment or volunteer service of any person if that person is found, regardless of when discovered, to:
  - 1) have a history of complaints of abuse of a minor;
  - 2) have resigned, been terminated or been asked to resign from a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor; and/or
  - 3) have falsified or omitted information in this disclosure statement.
- d. This disclosure statement must be updated yearly.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature of Minor's Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

### **BACKGROUND INVESTIGATION QUESTIONS**

"YES" answers to the following four questions will not necessarily result in denial of employment. We will consider all the circumstances, including the date and nature of events which have led to the actions described below. Your written explanation will assist us in determining your eligibility and suitability for employment. You may attach additional sheets if necessary.

1. Have you ever been convicted of, admitted committing, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? You must answer "YES" even if the matter was later dismissed, deferred, vacated or expunged. If you answer "YES," you must provide dates of the proceedings, the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).

YES \_\_\_\_\_ NO \_\_\_\_\_ Explanation:

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2. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or any investigation of your behavior was pending? You must answer "YES" even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "YES", you must provide the date of termination of employment, the name, address and telephone number of the employer(s) and a statement of the accusations against you and the final disposition.

YES \_\_\_\_\_ NO \_\_\_\_\_ Explanation: \_\_\_\_\_  
\_\_\_\_\_

3. Have you ever had any license or certificate of any kind (drivers license, teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer "YES", you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of the accusations against you and the final disposition.

YES \_\_\_\_\_ NO \_\_\_\_\_ Explanation: \_\_\_\_\_  
\_\_\_\_\_

4. **Harassment** The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.)

YES \_\_\_\_\_ NO \_\_\_\_\_ Explanation: \_\_\_\_\_  
\_\_\_\_\_

I attest to the best of my knowledge that the information that I have provided in this application to the **American Dance Training Camp** is accurate and true. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application and also authorize any person, school, law enforcement agency, current employer, past employers and organizations named in this application to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Because this position involves working with children, you will be required to submit an official Background Check and Child Abuse History Clearance if considered for an offer of employment.**

(Do not write below this line)

**FOR OFFICE USE ONLY:**

Interview Date: \_\_\_\_\_ Time: \_\_\_\_\_ Interviewer/s: \_\_\_\_\_

Interviewed by: \_\_\_\_\_

Last Years Standing: Excellent Good Fair Poor Do Not Rehire

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Position Hired for: \_\_\_\_\_ Pay: \_\_\_\_\_

Information Sent: \_\_\_\_\_ Date Sent: \_\_\_\_\_

**Please Choose One of the Following Three Options for Submitting Your Completed Form:**

**Fax:** (866) 383-2382 **Email:** [Jobs@DanceADTC.com](mailto:Jobs@DanceADTC.com)

**Mail**  
American Dance Training Camp  
P.O. Box 14922  
San Francisco, CA 94114

**WAIT!!! Did you remember everything?**

Important: For consideration, this application **MUST** be accompanied by a copy of your driver's license, any applicable certifications or degrees, and the two American Dance Training Camp letters of reference.

- Completed Application**
- Copy of Driver's License**
- Copies of Certifications (First Aid, CPR, Lifeguard etc.)**
- Copies of Degrees (Where Applicable)**
- Two ADTC Letters of Reference (at least one reference should have knowledge of how you relate to children)**
- DVD or Link to YouTube Clips of You Teaching/Performing (Affiliate Instructor Applicants Only)**